

EXECUTIVE COUNCIL

Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3

Name of Person Attending: Roger Roland Working Title: Trust Examiner

Department: Commerce Division/Bureau/Section: Banking Division/Bank Bureau

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Kansas City, MO Dates of Travel: May 11 to May 13, 2011

Funding Source: ☒ Appropriated State: % ☐ Federal: % ☒ Other: 100% If Other, Specify: Industry fees authorized by appropriation
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$757.62

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date: Sent 3/15/11 also

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 524.213; 524.208

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below. Only training opportunity available for trust examiners to obtain critically needed continuing education hours.

Department Director Signature [Signature] Date: 3/15/2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000079

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3

Name of Person Attending: Greg Garrels Working Title: Trust Examiner

Department: Commerce Division/Bureau/Section: Banking Division/Bank Bureau

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Kansas City, MO Dates of Travel: May 11 to May 13, 2011

Funding Source: ☒ Appropriated State: % ☐ Federal: % ☒ Other: 100% If Other, Specify: appropriation
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1,045.62

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

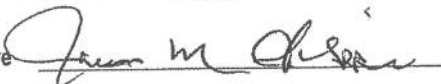
If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date: Sent 3/15/11 also

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 524.213; 524.208

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below. Only training opportunity available for trust examiners to obtain critically needed continuing education hours.

Department Director Signature  Date: 3/15/2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000080

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3
Name of Person Attending: David Leigh Working Title: Trust Examiner
Department: Commerce Division/Bureau/Section: Banking Division/Bank Bureau
Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)
City (Cities) Traveling To: Kansas City, MO Dates of Travel: May 11 to May 13, 2011

Funding Source: ☒ Appropriated State: % ☐ Federal: % ☒ Other: 100% If Other, Specify: Industry fees authorized by appropriation
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$857.62

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date: Sent 3/15/11 also
Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 524.213; 524.208

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below. Only training opportunity available for trust examiners to obtain critically needed continuing education hours.

Department Director Signature [Signature] Date: 3/15/2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000081

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Brian Croue Working Title: Project Manager

Department: Economic Development Division/Bureau/Section: Business Development

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: FT. SMITH + LITTLE ROCK, ARKANSAS Dates of Travel: 3-22-11 to 3-25-11

Funding Source: ☒ Appropriated State: 100% ☐ Federal: % ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver) \$

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 1,075

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date: N/A

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 15.101

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Attend the American Wind Energy Association's Supply Chain conference to
recruit high-quality wind supply chain companies and their respective employment
opportunities to Iowa.

Department Director Signature [Signature] Date: 3-15-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000082

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Leon J. Schwartz Working Title: Chief Operations Officer

Department: IPERS Division/Bureau/Section: _____

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Jacksonville, Florida Dates of Travel: April 10-13, 2011

Funding Source: ☒ Appropriated State: ____% ☐ Federal: ____% ☒ Other: ____% If Other, Specify: 100% IPERS Trust Fund
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$ 1,604.76

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 1/18/11

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) Iowa Code 97B.4

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

A \$512 non-refundable airline ticket and a non-refundable registration amount of \$275 were incurred prior to 7 March 2011. IPERS is in the final stages of implementing a multi-million dollar pension administration system that will reduce risk, increase service, and increase efficiency. This conference presents an opportunity to meet with peer pension systems that are also using the same vendor. Sessions on best practices in public pension systems for IT security, social media, managing IT risk, and paperless boards will result in more service and less cost.

Department Director Signature  Date: March 17, 2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000085

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Darla R. Iverson Working Title: CFO

Department: IPERS Division/Bureau/Section: Operations-Accounting

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: San Antonio, TX Dates of Travel: May 21-25, 2011

Funding Source: ☒ Appropriated State: % ☐ Federal: % ☒ Other: % If Other, Specify: 100% IPERS Trust Fund
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$ 1,864.44

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 11/29/10

Reason for Travel Waiver (Select one)

- ☒ Fulfills statutorily required duties (Cite the specific statute) Iowa Code 97B.4
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

A \$311 non-refundable airline ticket, a \$50 hotel cancellation fee, and a non-refundable registration amount of \$93 were incurred prior to 7 March 2011. As the Chief Financial Officer for IPERS, Ms. Iverson has responsibility to ensure that IPERS is in full compliance with the ever changing financial reporting and accounting requirements for public pension systems as dictated by the Governmental Accounting Standards Board (GASB). Attendance at sessions on changes to GASB rules and GAAP standards that apply to IPERS accounting and financial reporting requirements will result in maintaining our compliance with these rules and standards.

Department Director Signature  Date: March 17, 2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL

Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1 Contact E-mail: Suzan.stuchel@ipers.org
Name of Person Attending: Donna M. Mueller Working Title: Chief Executive Officer
Department: IPERS Division/Bureau/Section: _____
Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)
City (Cities) Traveling To: Washington, DC Dates of Travel: March 5-8, 2011
Funding Source: ☒ Appropriated State: ____% ☐ Federal: ____% ☒ Other: ____% If Other, Specify: 100% IPERS Trust Fund
(If the coding for the travel claim is appropriation 0000-you do not need this waiver.)
Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1,709.69
Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒
If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: January 18th, 2011
Reason for Travel Waiver (Select one)
☒ Fulfills statutorily required duties. (Cite the specific statute.) Iowa Code 97B.4
☐ Has potential to bring cost savings or enhanced revenues to the state. (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel.) _____
☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.
Ms. Mueller attended the NASRA Winter Administrative meeting, the NASRA/NCTR Joint Legislative Conference, as well as the Annual NIRS Conference where she introduced the keynote speaker, Sen. Tom Harkin. Ms. Mueller also attended the Public Pension Coordinating Council meeting of which she is on the Executive Committee. This trip was in progress prior to when the Waiver for Out of State Travel notification was announced. March 8th was her final day of travel.
Department Director Signature: Donna M. Mueller Date: March 17, 2011
Department Director Printed Name: Donna M. Mueller

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form. See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

APPROVED
Executive Council

MAR 21 2011

Executive Council Approval

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000087

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3
Name of Person Attending: Gregory Simmons Working Title: Fisheries Research Technician II
Department: Natural Resources Division/Bureau/Section: Conservation&Rec/Fisheries/Research
Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)
City (Cities) Traveling To: Milan, IL Dates of Travel: 03/22/11-03/23/11

Funding Source: ☒ Appropriated State: Fish and Game Trust Fund 25% ☒ Federal: 75% ☐ Other: ____% If Other, Specify: ____
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 120.48


Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 02/21/11

Reason for Travel Waiver (Select one)

- ☒ Fulfills statutorily required duties (Cite the specific statute) IA Code 455A.2, 456A.23, 481A.39, 481A.67
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Registration has been committed for this meeting.

Department Director Signature  Date: 3-12-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000088

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3

Name of Person Attending: Gregory T. Gelwicks

Working Title: Fisheries Research Biologist

Department: Natural Resources

Division/Bureau/Section: Conservation&Rec/Fisheries/Research

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Milan, IL

Dates of Travel: 03/22/11-03/23/11

Funding ☒ Appropriated State:

Source: Fish and Game Trust Fund 25% ☒ Federal: 75% ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 120.48

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 02/21/11

Reason for Travel Waiver (Select one)

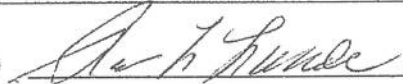
☒ Fulfills statutorily required duties (Cite the specific statute) IA Code 455A.2, 456A.23, 481A.39, 481A.67

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Registration has been committed for this meeting.

Department Director Signature



Date:

3-12-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000089

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3

Name of Person Attending: Dan Kirby Working Title: Fisheries Management Biologist

Department: Natural Resources Division/Bureau/Section: Conservation&Rec/Fisheries/Mgmt

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Milan, IL Dates of Travel: 03/22/11-03/23/11

Funding Source: ☒ Appropriated State: Fish and Game Trust Fund 25% ☒ Federal: 75% ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 120.48

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 02/21/11

Reason for Travel Waiver (Select one)

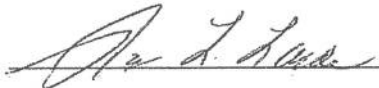
☒ Fulfills statutorily required duties (Cite the specific statute) IA Code 455A.2, 456A.23, 481A.39, 481A.67

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Registration has been committed for this meeting.

Department Director Signature



Date:

3-12-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

June 30, 2011.

Please answer all of the questions listed below.

X Fulfills statutorily required duties (Cite the specific statute) Iowa Code Chapter 88.6 (3) and 88.18 / Iowa Administrative Code 875 Chapter 4

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that Information on the lines below.

Date: 3-15-2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

MAR 21 2011

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.

000091

Please answer all of the questions listed below.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Executive Council Approval

Page 1 of 1

EXECUTIVE COUNCIL

Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.

If more than one employee is traveling, a separate form must be completed for each person.

See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3

Name of Person Attending: Chris J. Larson

Working Title: SW Regional Fisheries Supervisor

Department: Natural Resources

Division/Bureau/Section: Conservation&Rec/Fisheries/Mgmt

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Nebraska City, NE

Dates of Travel: 03/08/11-03/11/11

Funding Source: ☒ Appropriated State Fish and Game Trust Fund: 100% ☐ Federal: ____% ☐ Other: ____% If Other, Specify: ____
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$558


Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 02/28/11

Reason for Travel Waiver (Select one)

- ☐ Fulfills statutorily required duties (Cite the specific statute)
- ☒ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) The Corps of Engineers district budget for mitigation work on the Iowa side of the river has averaged \$15 million annually over the past five years. Negotiations for federal funds (\$200,000) for aquatic biological monitoring work on the river are currently underway.
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

The Conference is in session and the registration fee has been paid. One of Chris' major job responsibilities is supervision of a 26-county region fish management program including the Missouri River. Iowa has jurisdiction of Iowa land that borders the river. The COE district budget for mitigation work on the Iowa side of the river has averaged \$15 million annually over the past five years. Negotiations for federal funds for aquatic biological monitoring work on the river are currently underway. Chris is Iowa's only delegate on the Missouri River Natural Resources Committee (MRNRC) which has an important advisory role to federal agencies concerning future management of the river. Chris is also on the Missouri River Ecosystem Restoration Plan Agency Coordination Team, which dictates ecosystem restoration efforts for the next 50 years and is the Conference's committee chair coordinating the planning and logistics for the 300 participants.

Department Director Signature:  Date: 3-09-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form. See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000093

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Megan Wisecup Working Title: Recreational Safety Program Supervisor

Department: Natural Resources Division/Bureau/Section: Conservation&Rec/Law Enforcement

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Wilmington, NC Dates of Travel: 05/31/11-06/04/11

☒ Appropriated State:
Funding Source: Federal from Fish and Game Trust Fund 100% ☐ Federal: % ☐ Other: % If Other, Specify:
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 1843.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 03/07/11

Reason for Travel Waiver (Select one)

- ☐ Fulfills statutorily required duties (Cite the specific statute)
- ☒ Has potential to bring cost savings or enhanced revenues to the state
(Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)
- The Hunter Education Program receives approximately \$900,000 in federal funding which is used to provide the mandatory hunter education course, range development, and hunter/shooter outreach in Iowa. The annual conference is a venue where multiple state coordinators can collaborate and partner on efforts through additional multi-state federal grants, share cost-saving ideas, and make critical decisions effecting the hunter education standards and reciprocity internationally.
- ☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information in the space below.

Department Director Signature  Date: 3-11-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL

Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3
 Name of Person Attending: Scott Peterson Working Title: SW District Wildlife Supervisor
 Department: Natural Resources Division/Bureau/Section: Conservation&Rec/Wildlife/Public Lands
 Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)
 City (Cities) Traveling To: Nebraska City, NE Dates of Travel: 03/08/11-03/11/11
 Funding Source: ☒ Appropriated State Fish and Game Trust Fund: 100% ☐ Federal: % ☐ Other: % If Other, Specify:
 (If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$558

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 02/28/11

Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute)

☒ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

The Corps of Engineers district budget for mitigation work on the Iowa side of the river has averaged \$15 million annually over the past five years. An additional annual allocation of \$250,000 is available for public access, restoration and land management, and wetlands.

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

The Conference is in session and the registration fee has been paid. Scott will be participating in procedural and protocol discussions, analyzing data collected, providing input for Iowa's needs, and representing Iowa on the Missouri River Mitigation ACT committee. He will be moderating the Herp Monitoring Session, representing Iowa on river mitigation issues, along with chairing a conference logistics sub-committee. Scott spends 40% of his position working on Missouri River restoration and management. The Corps of Engineers district budget for mitigation work on the Iowa side of the river has averaged \$15 million annually over the past five years. An additional annual allocation of \$250,000 is available for public access, restoration and land management, and wetlands.

Department Director Signature [Signature] Date: 3-09-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000095

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Calvin McKelvogue Working Title: Chief Operating Officer

Department: Department of Administrative Services Division/Bureau/Section: State Accounting Enterprise

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Phoenix, AZ Dates of Travel: March 22 - 25, 2011

Funding Source: ☒ Appropriated State: 50% ☐ Federal: % ☒ Other: 50% If Other, Specify: National Association of State Comptrollers
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1512 - Net Cost to State \$762

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: February 21, 2011

Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute) _____

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Airline Ticket was purchase prior to this requirement being enacted. Also see attached.

Department Director Signature  Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000096

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: NONE

Name of Person Attending: Jodi Adams Working Title: Executive Officer for the Iowa Accountancy Board

Department: Commerce Division/Bureau/Section: Banking/Professional Licensing

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: San Diego, CA Dates of Travel: 3/5/2011 – 3/10/2011

Funding Source: ☐ Appropriated State: ____% ☐ Federal: ____% ☒ Other: 100% If Other, Specify: Licensing Fees authorized by appropriation
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$2,650.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 12/20/2010

Reason for Travel Waiver (Select one)

- ☐ Fulfills statutorily required duties (Cite the specific statute) _____
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

The annual meeting will conduct various sessions pertaining to mobility issues, examination issues including the changing content and skill specifications, enforcement and continuing education relevance and compliance. Networking with other state Executive Directors and staff and finding out what's working and not working for them is key to ensuring that Iowa is protecting the public while providing the very best services to the Profession that we regulate in the most efficient and effective way. Upon return, all information gained from the meeting will be shared with the

Accountancy Board members.

Department Director Signature [Signature] Date: 3-17-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

000097

Please answer all of the questions listed below.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

MAR 21 2011

000098

Please answer all of the questions listed below.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Page 1 of 1

000099

Please answer all of the questions listed below.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Executive Council Approval

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000100

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Mindy Kralicek Working Title: Information Specialist 2

Department: Natural Resources Division/Bureau/Section: Communications

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Kansas City, KS Dates of Travel: March 30-31, 2011

Funding Source: ☒ Appropriated State: 100% ☐ Federal: % ☒ Other: % If Other, Specify: DERA Grant Gunds (cc7260/Activity 6744)
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$180.00

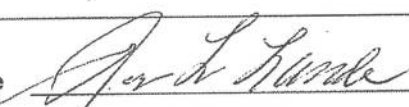
Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date: _____

Reason for Travel Waiver (Select one)

- ☐ Fulfills statutorily required duties (Cite the specific statute) _____
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

The Environmental Protection Agency Region 7 is providing training to the DERA grant managers because of increasingly more complicated requirements for administering and reporting of DERA grants. I am the grant manager as part of my communications duties for the IDNR.

Department Director Signature  Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000101

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Dawn Stohs Working Title: Program Director

Department: Natural Resources Division/Bureau/Section: Mgmnt Services/Bud & Fin/AmeriCorp

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: New Orleans, LA Dates of Travel: 6/5/11 - 6/9/11

Funding Source: ☐ Appropriated State: % ☒ Federal: 100% ☐ Other: If Other, Specify: AmeriCorps Grant-CNCS share
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$2653

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date: Approved by DOM on 2/21/11

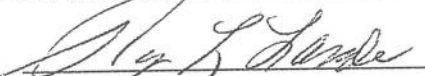
Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute)

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

As a grantee of the AmeriCorps program, this conference will provide the DNR critical up-to-date information on policies, administration, and funding priorities to successfully manage our existing program and continue to receive future funding. Our participation in conferences and events sponsored by CNCS is evaluated as a component of our commitment to the AmeriCorps program and our continued partnership.

Department Director Signature  Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000102

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Jonathan Garton

Working Title: Environmental Engineer Sr (Sr Dam Safety Eng)

Department: Natural Resources

Division/Bureau/Section: ESD/Water Quality/Water Resources

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Las Vegas, NV

Dates of Travel: 3/14/2011 to 3/17/2011

Funding Source: ☐ Appropriated State: % ☒ Federal: 60% ☒ Other: 40% If Other, Specify: Infrastructure Fund Appropriation
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 1250

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 2/21/2011

Reason for Travel Waiver (Select one)

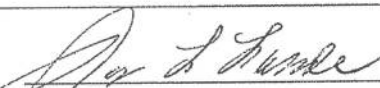
☐ Fulfills statutorily required duties (Cite the specific statute) _____

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

A nonrefundable airline ticket was purchased on 2/23/2011 after approval was received.

Department Director Signature



Date:

3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

000103

Please answer all of the questions listed below.

Page 1 of 1

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000104

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1
Name of Person Attending: Roger Lande Working Title: Director
Department: Natural Resources Division/Bureau/Section: Director's Office
Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)
City (Cities) Traveling To: Alexandria, VA Dates of Travel: March 25 - 30, 2011

Funding Source: ☐ Appropriated State: 100% ☐ Federal: % ☒ Other: 100% If Other, Specify: Indirects (director's travel)
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1,908.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: Approval by DOM 2/14/11 and Executive Council 2/21/11

Reason for Travel Waiver (Select one)

- ☐ Fulfills statutorily required duties (Cite the specific statute) _____
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Every year environmental leaders and directors from the state, federal and NGO communities come together to discuss partnerships and performance measures for water quality, solid waste, energy and air. Collaboration with national federal leaders will help strengthen our Relationships and to discuss the state's need for continued federal funding for various programs.

Department Director Signature  Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000105

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 2
Name of Person Attending: Bill Mulstay Working Title: Electrician
Department: Public Defense Division/Bureau/Section: Military
Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)
City (Cities) Traveling To: Spokane, WA Dates of Travel: 3/20/11 - 3/26/11
Funding Source: ☒ Appropriated State: 25 % ☒ Federal: 75 % ☐ Other: % If Other, Specify:
(If the appropriated state funds are 0% - you do not need this waiver)
Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$3078.00
Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒
If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 2/7/11
Reason for Travel Waiver (Select one)

- ☐ Fulfills statutorily required duties (Cite the specific statute) _____
☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____
☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Airfare has been paid for. In order to get the 75% federal match we have to spend the 25% state money. Money has been set aside for training.

Class required to keep certification.

Department Director Signature: Timothy E. Orr Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000106

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 2

Name of Person Attending: Stanley Nielsen Working Title: Electrician

Department: Public Defense Division/Bureau/Section: Military

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Spokane, WA Dates of Travel: 3/20/11 - 3/27/11

Funding Source: ☒ Appropriated State: 25% ☒ Federal: 75% ☐ Other: % If Other, Specify:
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$2874.28

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 2/7/11

Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute)

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Airfare has been paid for. In order to get the 75% federal match we have to spend the 25% state money. Money has been set aside for training.

Class required to keep certification.

Department Director Signature Timothy E. Don Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000107

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Kerin Jacobson Working Title: Inv Specialist 2

Department: Public Defense Division/Bureau/Section: Military

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Nashville, TN Dates of Travel: 3/19/11 - 3/26/11

Funding Source: ☒ Appropriated State: 25 % ☒ Federal: 75 % ☐ Other: % If Other, Specify:
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1772.30

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 1/31/11

Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute)

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Airfare has been paid for. In order to get the 75% federal match we have to spend the 25% state money. Money has been set aside for training.

Class required to keep certification.

Department Director Signature Timothy E. Don Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000108

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Kevin Thomas Working Title: Electrician

Department: Public Defense Division/Bureau/Section: Military

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Spokane, WA Dates of Travel: 3/27/11 - 4/2/11

Funding Source: ☒ Appropriated State: 25% ☒ Federal: 75% ☐ Other: % If Other, Specify:
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$3078.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: 2/7/11

Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute)

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Airfare has been paid for. In order to get the 75% federal match we have to spend the 25% state money. Money has been set aside for training.

Class required to keep certification.

Department Director Signature Timothy E. Don Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

000109

Please answer all of the questions listed below.

Page 1 of 1

000111

See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Page 1 of 1

000112

Please answer all of the questions listed below.

Page 1 of 1

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000113

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 3

Name of Person Attending: D. Lance Evans Working Title: Major, Motor Vehicle Enforcement

Department: Transportation Division/Bureau/Section: Motor Vehicle Division, Motor Veh. Enf.

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Chicago, Illinois Dates of Travel: 04/10 - 04/14/11

Funding Source: ☒ Appropriated State: 20% ☒ Federal: 80% ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1,419.32

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute)

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Iowa DOT operates the state's Motor Carrier Safety Assistance Program (MCSAP), which is a \$4 million annual grant program funded by the Federal Motor Carrier Safety Administration (FMCSA). The Commercial Vehicle Safety Alliance (CVSA) conferences and committee meetings establish and vote on priorities that agencies receiving these grant funds must follow or risk the loss of MCSAP funding.

Department Director Signature Ky Richardson Date: 3-14-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000114

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 2

Name of Person Attending: Ryan Wyllie Working Title: Transportation Planner 2

Department: Iowa Department of Transportation Division/Bureau/Section: Planning, Programming and Modal

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Hershey, Pennsylvania Dates of Travel: 3/26/11 - 3/30/11

Funding Source: ☒ Appropriated State: 45% ☐ Federal: % ☒ Other: 55% If Other, Specify: AASHTO
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$576.60

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: February 7, 2011

Reason for Travel Waiver (Select one) _____

☐ Fulfills statutorily required duties (Cite the specific statute) _____

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

A nonrefundable ticket was purchased prior to March 7, 2011.

Department Director Signature Ky Richardson Date: 3.11.11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional Information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000115

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 2

Name of Person Attending: Eric Abrams Working Title: Information Technology Specialist 5

Department: Transportation Division/Bureau/Section: Information Technology

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Hershey, PA Dates of Travel: March 26 - 30, 2011

Funding Source: ☒ Appropriated State: 45% ☐ Federal: % ☒ Other: 55% If Other, Specify: AASHTO
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 538.20

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: February 7, 2011

Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute) _____

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

A non-refundable ticket was purchased prior to March 7, 2011.

Department Director Signature  Date: 3.11.11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

000116

Please answer all of the questions listed below.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

MAR 21 2011

000117

Please answer all of the questions listed below.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000118

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Annette Bachman-Dunn Working Title: Winter Operation Administrator

Department: Transportation Division/Bureau/Section: Highway/Statewide Operations/Maint.

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Spokane, Washington Dates of Travel: April 9-13, 2011

Funding Source: ☒ Appropriated State: 100% ☐ Federal: % ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1,720.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒

If Yes, Have You Received Approval? No: ☐ Yes: ☒ If Yes, Date: January 18, 2011 (auth #0022126)

Reason for Travel Waiver (Select one)

- ☐ Fulfills statutorily required duties (Cite the specific statute)
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

A nonrefundable ticket was purchased and a nonrefundable registration was paid before March 7, 2011. In addition, Ms. Dunn will be working with the snow and ice experts from across North America. She will have the opportunity to acquire insight into the latest snow research, technology, and equipment, including the GPS/AVL systems for snow plows and the TowPlow continued innovations throughout the country.

Department Director Signature Ky Richardson Date: 3.14.11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

by 21 2011

000119

Please answer all of the questions listed below.

Page 1 of 1

000120

Please answer all of the questions listed below.

Page 1 of 1

Out-Of-State Travel Waiver Justification

See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

000121

Please answer all of the questions listed below.

Page 1 of 1

000122

EXECUTIVE COUNCIL

Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: William Brauch Working Title: Division Director

Department: Attorney General Division/Bureau/Section: Consumer Protection

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Detroit, MI Dates of Travel: April 11 and 12, 2011

Funding Source: ☒ *Appropriated 100% ☐ Federal: % Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

*General fund payment, but reimbursed from AG's Consumer Litigation-Education Fund, see Iowa Code section 714.16C.

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$650

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

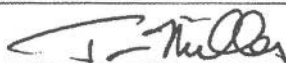
If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

- ☒ Fulfills statutorily required duties (Cite the specific statute) Iowa Code sections 13.2(1)(b) & 714.16 – Enforcement of consumer fraud law.
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) Participation in FTC's Roundtable on automobile sales, financing and leasing practices will enhance FTC-AG future joint enforcement cases.
- ☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below. FTC's authority in this area is new – pursuant to Dodd-Frank. Failing to participate could make it more difficult to work with FTC in future cases.

FTC meeting will, in part, result in future multistate or joint FTC-Iowa enforcement cases including restitution payments for defrauded Iowa consumers.

Department Director Signature



Date:

3/14/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

**Additional information to assist you in completing this form.
See Fact Sheet for more complete information.**

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000123

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Jeffrey S. Thompson Working Title: Deputy Attorney General

Department: Attorney General's Office Division/Bureau/Section: Civil Litigation

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: New York City, NY Dates of Travel: March 15th- 17th

Funding Source: ☐ Appropriated State: % ☐ Federal: % ☒ Other: % If Other, Specify: Reimbursed by IPERS
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1000

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) § 13.2(1)b Representing state agencies in litigation

☒ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) Recover 250 Millions to the IPERS Retirement Fund

☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Department Director Signature

Date:

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000124

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: MICHAEL GOULD Working Title: PROJECT MANAGER

Department: ECONOMIC DEVELOPMENT Division/Bureau/Section: BUSINESS DEVELOPMENT

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: AUSTIN, TX Dates of Travel: 3-26-11 to 3-29-11

Funding Source: ☒ Appropriated State: 100% ☐ Federal: % ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$ 1,300

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date: N/A

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 15.101

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

ATTEND NATIONAL ASSOCIATION OF INSURANCE COMMISSIONERS MEETING TO WORK WITH
INDUSTRY LEADERS TO ACTIVELY CREATE AND RETAIN INSURANCE INDUSTRY JOBS
IN THE STATE. A NON-REFUNDABLE AIRFARE HAS BEEN PURCHASED.

Department Director Signature: [Signature] Date: 3-15-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL

000125

Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 2

Name of Person Attending: Kathy Hill

Working Title: Manager, International Office

Department: IDED

Division/Bureau/Section: Business Development/Int'l Trade Office

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes ☒ (If No, you do not need this waiver)

Seoul, South Korea, Shijiazhuang, Beijing,
Shenyang, Harbin, China

City (Cities) Traveling To: _____

Dates of Travel: June 6 – 17, 2011

Funding Source: ☒ Appropriated State: 100% ☐ Federal: % ☐ Other: % If Other, Specify: _____
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$11,181.40

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date: N/A

Reason for Travel Waiver (Select one)

- ☒ Fulfills statutorily required duties (Cite the specific statute) 15.101
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____
- Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Governor Branstad will lead a delegation to Seoul, South Korea and Shijiazhuang, Beijing, Shenyang and Harbin China. There will be about 30 participants on the mission. Kathy is the mission organizer, participating in business meetings and working with all participants while on the mission.

Department Director Signature _____

Date: March 15, 2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form. See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval
APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000126

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: DEBORAH V. DURHAM Working Title: DIRECTOR

Department: ECONOMIC DEVELOPMENT Division/Bureau/Section: BUSINESS DEVT

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: KOREA AND CHINA Dates of Travel: 6-6-11 to 6-17-11

Funding Source: ☒ Appropriated State: 100% ☐ Federal: % ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 10,881

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 15.101

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

GOVERNOR BARNSTAD WILL LEAD A DELEGATION TO VARIOUS LOCATIONS IN SOUTH KOREA AND CHINA
THERE WILL BE APPROXIMATELY 30 PARTICIPANTS IN THIS DELEGATION WHICH WILL SEEK
TO INCREASE TRADE OPPORTUNITIES FOR IOWA COMPANIES WITH THESE NATIONS

Department Director Signature Ty 2. M Date: 3-17-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL

Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.

If more than one employee is travelling, a separate form must be completed for each person.

See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Mark R. Schuling Working Title: Consumer Advocate

Department: Justice Division/Bureau/Section: Office of Consumer Advocate

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: New Orleans, LA Dates of Travel: 04/13-04/15/2011

☒ Appropriated State:
Commerce Revolving
Funding Source: Fund #0019 100% ☐ Federal: % ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

\$563.80 (airfare); \$130 (meals);
Parking (\$15); Cab (\$50); \$400
(Estimated Lodging) =

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): ESTIMATED TOTAL COST \$1,158.80

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

- ☒ Fulfills statutorily required duties (Cite the specific statute) Iowa Code Section 475A.2 (2011) (See attachment)
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)
- ☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Department Director Signature Mark R. Schuling Date: 3/9/2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

see
note
p. 2

000128

Please answer all of the questions listed below.

Page 1 of 1

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000179

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Thomas William Andrews Working Title: Assistant Attorney General

Department: Iowa Department of Justice Division/Bureau/Section: Criminal Appeals Division

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: St. Louis, MO Dates of Travel: 4/10/2011 to 4/11/2011

Funding Source: ☐ Appropriated State: % ☐ Federal: % ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$481.59

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

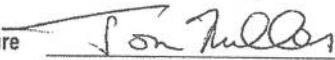
If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) Iowa Code sections 13.2(1)(a); 13.4

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Department Director Signature  Date: 3-14-2011

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000130

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Steven T. Salsberry Working Title: Right of Way Agent 3

Department: Natural Resources Division/Bureau/Section: Conservation&Rec/Land and Waters

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Kansas City, MO Dates of Travel: 05/04/11-05/06/11

Funding Source: ☒ Appropriated State: Fish and Game Trust Fund 100% ☐ Federal: 0% ☐ Other: 0% If Other, Specify: _____
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): 536.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒ (education)

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date: _____

Reason for Travel Waiver (Select one) _____

- ☒ Fulfills statutorily required duties (Cite the specific statute) Iowa Code 543D.16
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

The Appraisal Review Standards course is required to remain in compliance with US Fish & Wildlife Service grant funding. As the Department's Right of Way Agent, in order to perform or review appraisals related to US Fish and Wildlife Service projects, Steve is required to complete the Federal Uniform Appraisal Standards course. The course meets the certification and licensure requirements associated with job classification.

Department Director Signature  Date: 3-12-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000131

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Jeff Brockman Working Title: Trooper

Department: Public Safety Division/Bureau/Section: Iowa State Patrol

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Jefferson City MO Dates of Travel: Apr 3 - 8, 2011

Funding Source: ☒ Appropriated State: 20% ☒ Federal: 80% ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$654.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐


If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 321.449 (Adoption of Federal Commercial Vehicle Code)

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Department Director Signature  Date: 3/14/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000132

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Brad Cubit Working Title: Trooper

Department: Public Safety Division/Bureau/Section: Iowa State Patrol

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Jefferson City MO Dates of Travel: Apr 3 - 8, 2011

Funding Source: ☒ Appropriated State: 20% ☒ Federal: 80% ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$654.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 321.449 (Adoption of Federal Commercial Vehicle Code)

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

Department Director Signature  Date: 3/14/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

APPROVED
Executive Council

MAR 21 2011

Executive Council Approval

000123

Please answer all of the questions listed below.

Page 1 of 1

Please answer all of the questions listed below.

Department Director Signature Bull Mathay Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

APPROVED
Executive Council
MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000135

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Barb Ebel Working Title: Meat Inspector

Department: Iowa Department of Agriculture Division/Bureau/Section: Food Safety and Animal Health

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Madison, Wisconsin Dates of Travel: 2-13-11 and 2-25-11

Funding Source: ☒ Appropriated State: 50% ☐ Federal: 50% ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1850.00

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐ No registration

If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

☐ Fulfills statutorily required duties (Cite the specific statute)

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

A nonrefundable ticket was purchased and paid for before March 7, 2011.

Travel is necessary for basic meat inspector training for Food Safety and Regulatory Essentials; USDA/FSIS/Iowa

To meet the staffing requirements for federal/state cooperating agreements; Iowa 21-Chapter 76 (189A)

Department Director Signature Bill Anthony Date: 3/15/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

000138

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: 1

Name of Person Attending: Layne Lindbak Working Title: Assistant Attorney General

Department: Justice Division/Bureau/Section: Special Litigation

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: Washington DC Dates of Travel: March 28 - April 1

Funding Source: ☒ Appropriated State: 25% ☐ Federal: 0% ☒ Other: 25% If Other, Specify: ABA is paying air, comping registration, paying for one night lodging 3/30-4/1 and up to \$75 for one meal and other travel expenses, like cabs.
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): \$1160

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐ approx funds

If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date: _____

Reason for Travel Waiver (Select one) _____

- ☐ Fulfills statutorily required duties (Cite the specific statute) _____
- ☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____
- ☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

NR Ticket has been purchased by ABA. Name and bio appear in a 41 page printed booklet sent to ABA Antitrust Section members.

Additional benefit will be attending the National Association of Attorney General Task force meeting on March 29 ~~at~~ at which cases in which Iowa participants are discussed.

Department Director Signature

Date:

3/9/11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council

MAR 21 2011

000139

Please answer all of the questions listed below.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

MAR 21 2011

000140

Please answer all of the questions listed below.

A nonrefundable ticket was purchased on February 14, 2011.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

MAR 21 2011

000141

Please answer all of the questions listed below.

Page 1 of 1

000142

Please answer all of the questions listed below.

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

MAR 21 2011



STATE OF IOWA

TERRY E. BRANSTAD
GOVERNOR

KIM REYNOLDS
LT. GOVERNOR

SUSAN E. VOSS
COMMISSIONER OF INSURANCE

000143

March 11, 2011

APPROVED
Executive Council

MAR 21 2011

Executive Council
State of Iowa
State Capitol
Des Moines, Iowa 50319

Re: Waiver by Category Request

Dear Members of the Executive Council:

The Division respectfully requests a waiver by category of travel for the Company Regulation Bureau of the Iowa Insurance Division. This Bureau of highly trained financial analysts and CPAs is required under Iowa Code chapter 507 with the examination of all Iowa domestic insurance companies no less than once every 5 years. Several of our largest domestic insurance carriers maintain operations throughout the United States and Europe (i.e., AEGON, Principal Financial Group and ING.)

In order to perform the required financial examinations which are relied upon by all 51 jurisdictions in the United States including the District of Columbia, it is critical that staff be allowed to travel as necessary to accomplish the requirements of Chapter 507 and insure the solvency and strength of our domestic insurance industry.

Further, Iowa code provides that all expenses related to any financial examination of an insurance carrier will be reimbursed 100% by the carrier being examined. Therefore, none of the costs associated with financial examinations will ultimately be paid through general fund appropriations. In fact, the Company Regulation Bureau of the Iowa Insurance Division pays for itself as fees collected by the Bureau far exceed the examination expenses.

In addition, the Iowa Insurance Division is required to be nationally accredited for purposes of financial regulation and oversight or subject the Iowa domestic industry to additional financial review (and costs) by other state insurance regulators. In order to maintain this accreditation (which will come up for review in 2012) the Company Regulation staff is required to maintain a certain amount of annual financial training. This is especially critical at this time as a great deal of the financial examination review is being revised not only nationally but internationally as well. As we have international carriers domesticated in Iowa, we need to have staff highly trained in the latest financial oversight requirements. Once again, the costs for this training would not be paid by general funds, but from the fees collected from the insurance carriers.

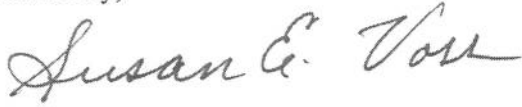
I appreciate your consideration of this Waiver by Category. I am extremely proud of the work of our company regulation staff. We have a national and even international reputation for fair and effective

143A

regulation. This comes in no small part to our well trained staff and the interaction el maintain with our carriers and their staffs. We hope to continue our efforts on behalf of the industry and Iowa consumers.

Thank you and if you have any questions, please don't hesitate to contact me at 281-5907.

Sincerely,

A handwritten signature in cursive script that reads "Susan E. Voss". The signature is fluid and elegant, with the first letters of each word being capitalized and prominent.

Susan E. Voss
Iowa Insurance Commissioner

143B

EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: General Wavier Request

Name of Person Attending: Company Regulation Examination Staff Working Title: _____

Department: Commerce Division/Bureau/Section: Iowa Insurance Division

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: varies Dates of Travel: varies

Funding Source: ☐ Appropriated State: ____% ☐ Federal: ____% ☒ Other: x% If Other, Specify: Reimbursed by insurance industry
(If the appropriated state funds are 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): Varies with the examination

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☒ Yes: ☐

If Yes, Have You Received Approval? No: ☐ Yes: ☐ If Yes, Date: _____

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) Iowa Code Chapter 507 Examination of Insurance Companies

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel) _____

☐ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

The Division is required to examine every domestic insurance carrier at least once every five years under the above statute. In addition, when financial issues arise regarding the solvency of a carrier, we routinely examine a carrier as necessary. These costs are all billed back to the insurance carrier so no general funds are ultimately used for the purposes of the examinations. In order to maintain national accreditation, the Division is required to attend a variety of training classes in regard to proper examination processes. Those classes are also paid from examination fees and not through general fund money.

Department Director Signature Juanita Vass - Date: March 11, 2011
Insurance Commissioner

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

Additional information to assist you in completing this form.
See Fact Sheet for more complete information.

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

APPROVED
Executive Council
MAR 21 2011



IOWA DIVISION OF BANKING

TERRY E. BRANSTAD
GOVERNOR
KIM REYNOLDS
LT. GOVERNOR

JAMES M. SCHIPPER
SUPERINTENDENT

March 16, 2011

000144

Executive Council of Iowa
Capitol Building
LOCAL MAIL

APPROVED
Executive Council

MAR 21 2011

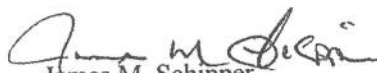
Members:

In accordance with HF45, the Iowa Division of Banking respectfully requests a blanket waiver be approved for examiners traveling outside the state of Iowa while conducting examinations of banks, holding companies, and all other regulated entities. These examinations normally do not require executive council approval since they are part of our normal course of business.

Examination schedules are done months in advance and are coordinated with our Federal counterparts to adhere to regulatory timeframe requirements. Please see Iowa Code Section 524.217 for statutory authority.

Should you have questions or concerns, please feel free to contact me.

Sincerely,


James M. Schipper
Superintendent of Banking



IOWA DIVISION OF BANKING

TERRY E. BRANSTAD
GOVERNOR
KIM REYNOLDS
LT. GOVERNOR

JAMES M. SCHIPPER
SUPERINTENDENT

March 16, 2011

Executive Council of Iowa
Capitol Building
LOCAL MAIL

000145
APPROVED
Executive Council

MAR 21 2011

Members:

In accordance with HF45, the Iowa Division of Banking respectfully requests a blanket waiver be approved for examiners traveling outside the state of Iowa to attend training sessions that do not involve a registration fee.

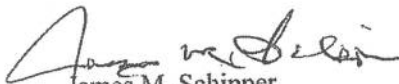
Several times a year the Federal Reserve Bank of Chicago holds "hands on" training sessions on information technology related examination procedures. These training sessions are held as new examination procedures are developed and rolled out to examination staff.

We have three examiners who are subject matter experts in the area of information technology examination processes and need this training to remain current on examination procedures.

All costs are paid through 100% industry fees authorized by appropriation.

Should you have questions or concerns, please feel free to contact me.

Sincerely,


James M. Schipper
Superintendent of Banking



Fields of Opportunities

STATE OF IOWA

ERRY BRANSTAD
GOVERNOR

KIM REYNOLDS
LT. GOVERNOR

BOARD OF PHARMACY
LLOYD K. JESSEN, RPh, JD
EXECUTIVE DIRECTOR

000146

APPROVED
Executive Council

MAR 21 2011

To: The Executive Council

Date: March 15, 2011

The Iowa Board of Pharmacy is seeking a waiver by category (as defined below):

Waiver by Category: Agencies with employees who routinely participate in out-of-state travel that requires overnight stays may submit a letter requesting a waiver for the travel by category in lieu of submitting individual waiver forms. The letter should explain the nature of the work that routinely requires out-of-state travel with an overnight stay. The Executive Council may, in its discretion, grant a waiver to an agency by category.

Pursuant to Iowa Code §§ 155A.13A, 155A.2 and 155A.15, the board of pharmacy is required to license, regulate and discipline pharmacies located outside of Iowa that ship prescription drugs and devices to patients in Iowa. As a result, as part of their normal duties, board staff is routinely required to travel outside of Iowa to inspect, audit and investigate complaints against these non-resident, out-of-state pharmacies. The board currently licenses approximately 470 non-resident, out-of-state pharmacies. This travel is work-related and requires air travel and overnight stays.

The board requests a waiver by category for this travel.

Mariannette Miller-Meeks, BSN, M.Ed., M.D.
Director
Iowa Department of Public Health
Lucas State Office Building
321 E. 12th Street
Des Moines, Iowa 50319-0075
(515) 281-8474
Mariannette.miller-meeks@idph.iowa.gov

Lloyd K. Jessen, R.Ph., J.D.
Executive Director
Iowa Board of Pharmacy
RiverPoint Business Park
400 SW 8th Street, Suite E
Des Moines, Iowa 50309-4688
(515) 281-5944
lloyd.jessen@iowa.gov



Iowa Department of Transportation

800 Lincoln Way, Ames, Iowa 50010

515-239-1111
FAX: 515-239-1120

000147

March 16, 2011

APPROVED
Executive Council

MAR 21 2011

Executive Council of Iowa
State Capitol
Des Moines, IA 50319

Dear Council Members:

Attached you will find a waiver by category request for those Iowa Department of Transportation employees who routinely participate in out-of-state travel that requires overnight stays.

Please let me know if you have any questions.

Sincerely,

Nancy J. Richardson
Director

147A

**WAIVER BY CATEGORY SUBMITTAL
IOWA DEPARTMENT OF TRANSPORTATION**

Michael L. Burdine, Materials Fabrication Inspector 1

- Mr. Burdine performs steel fabrication inspection. All structural steel fabrication shops are located out of state.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

Frederick A. Burkhardt, Materials Technician 5

- Mr. Burkhardt helps to solve all steel fabrication related issues, design related issues and checks, verifies and approves welding procedures and processes. All structural steel fabrication shops approved for use in Iowa DOT projects are located out of state. Plant trips are required when fabrication problems cannot be solved by e-mail or phone. The intent is to not delay steel fabrication work.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

Daryl G. Carr, Materials Technician 4

- Mr. Carr performs inspection of steel pipe used in road construction.
- Iowa Code Sections 307.24; 307.44; 313.1 and 313.12

Edward Engle, Transportation Engineer Specialist

- Mr. Engle, as a passenger rail project manager, frequently travels out of state (primarily to Chicago and Washington, D.C.) in order to work on activities related to the initiation, operation and maintenance of passenger rail service in Iowa. Direct coordination is required with staff from the Federal Railroad Administration, the State of Illinois, AMTRAK, BNSF Railway and Iowa Interstate Railroad. Many of these organizations have staff and offices located outside of Iowa.
- Iowa Code Chapter 327J

Mardel E. Huebner, Materials Fabrication Inspector 1

- Ms. Huebner performs inspection at out of state producers such as rebar coaters, concrete plants and some steel fabrication.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

William J. Ihnen, Materials Fabrication Inspector 1

- Mr. Ihnen performs inspections of out of state suppliers of epoxy coated reinforcing steel, corrugated metal pipe and miscellaneous pipe sections.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

John M. Lamantia, Materials Fabrication Inspector 2

- Mr. Lamantia performs steel fabrication inspection. All structural steel fabrication shops are located out of state.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

John E. Luedeke, Materials Fabrication Inspector 2

- Mr. Luedeke performs steel fabrication inspection. All structural steel fabrication shops are located out of state.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

147B

Amanda Martin, Transportation Planner 3

- Ms. Martin, as coordinator of passenger rail development within the Office of Rail Transportation, frequently travels out of state (primarily to Chicago and Washington, D.C.) in order to work on activities related to the initiation, operation and maintenance of passenger rail service in Iowa. Direct coordination is required with staff from the Federal Railroad Administration, the State of Illinois, AMTRAK, BNSF Railway and Iowa Interstate Railroad. Many of these organizations have staff and offices located outside of Iowa.
- Iowa Code Chapter 327J

Michelle McEnany, Public Service Executive 4

- Ms. McEnany, as director of the Office of Aviation and Public Transit, frequently travels out of state (primarily to Kansas City and Washington, D.C.) in order to work on activities related to the administration and oversight, transportation project management, and safety of the air transportation system and the public transportation services in Iowa. Direct training and coordination is required with staff from the Federal Aviation Administration (FAA) and Federal Transit Administration (FTA) to maintain compliance, enhance the advancement of transportation projects in Iowa and secure the future of federal funding of such activities. FAA and FTA are headquartered in Washington, D.C. and their regional offices are located in Kansas City.
- Iowa Code Chapters 328 and 324A

Timothy D. Meyer, Materials Fabrication Inspector 2

- Mr. Meyer performs steel fabrication inspection of bridge beams/girders. All structural steel fabrication shops are located out of state.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

Sam George Moussalli, Transportation Engineer Specialist

- Mr. Moussalli inspects and approves all structural steel products used in highway construction such as structural steel bridges, bridge safety railings, overhead sign trusses, reinforcing steel, epoxy coated reinforcing steel, guardrail, steel piling, tower lighting, etc. Mr. Moussalli also assists in solving fabrication problems and approves all new vendors/fabricators which requires a shop inspection prior to approval.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

Tamara L. Nicholson, Public Service Executive 4

- Ms. Nicholson, as director of the Office of Rail Transportation, frequently travels out of state (primarily to Chicago and Washington, D.C.) in order to work on activities related to the initiation, operation and maintenance of passenger rail service in Iowa. Direct coordination is required with staff from the Federal Railroad Administration, the State of Illinois, AMTRAK, BNSF Railway and Iowa Interstate Railroad. Many of these organizations have staff and offices located outside of Iowa.
- Iowa Code Chapter 327J

Keith J. Oppold, Materials Fabrication Inspector 2

- Mr. Oppold performs steel fabrication inspection of bridge beams/girders. All structural steel fabrication shops are located out of state.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

Daniel E. Redmond, Transportation Engineer Specialist

- Mr. Redmond performs inspections of out of state suppliers of epoxy coated reinforcing steel, corrugated metal pipe and miscellaneous pipe sections.
- Iowa Code sections 307.24; 307.44; 313.1 and 313.12

March 9, 2011

APPROVED
Executive Council

MAR 21 2011 000148

The Honorable Terry E. Branstad
Governor
State Capitol
Des Moines, Iowa 50309

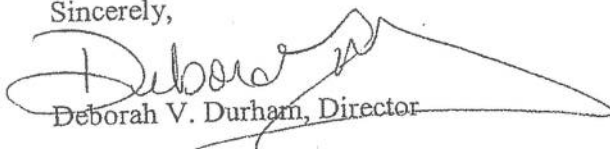
Dear Governor Branstad and Iowa Executive Council Members:

On March 7, 2011, House File 45 (HF45) was signed into law. It enacted a number of tax relief and other cost saving measures including the requirement that all Iowa Executive Branch departments seek a waiver from the Executive Council for all out-of-state travel excluding any trips paid entirely with federal funds.

As you are aware, the Business Development staff at the Iowa Department of Economic Development (IDED) is actively engaged with business representatives in Iowa, the nation, and around the world. We constantly work with these companies on various expansion and relocation efforts in order to achieve our shared goals of job creation and income growth. In addition to these business client visits, staff also attends various workshops and conferences throughout the fiscal year which allows them to keep established connections in various fields and establish new ones. These staff members (identified on the attached spreadsheet) are required to routinely travel both nationally and internationally as part of their normal job duties.

I am therefore respectfully requesting a waiver from this requirement in HF45 for the staff listed on the attached spreadsheet. I believe this waiver will allow me and the business development staff to more actively and spontaneously pursue business prospects wherever they might be located. If staff attends a conference or workshop that includes a registration fee, the normal Executive Council process will be followed. Thank you in advance for your consideration of this request, if you have any questions please contact Terry Roberson at 725-3036 or terry.roberson@iowa.gov.

Sincerely,



Deborah V. Durham, Director

Terry E. Branstad, Governor

IOWA DEPARTMENT OF ECONOMIC DEVELOPMENT

Kim Reynolds, Lieutenant Governor

Debi V. Durham, Director • 200 East Grand Avenue, Des Moines, Iowa USA 50309 • Phone: 515.725.3000 • Fax: 515.725.3010 • www.iowalifechanging.com



IDED
O/S Travel Personnel
Funding Sources

148A

Class Number	Class Name	Employee Name	O/S Travel	G/F %	Fed %
94925	AA6	Balzer, Beth	Y	100.00%	
94913	AA3	Cataldo, Chris	Y	100.00%	
90712	EO3	Crowe, Brian	Y	100.00%	
09475	Director	Durham, Debi	Y	70.00%	30.00%
94923	AA5	Fischer, Mark	Y	100.00%	
94923	AA5	Gould, Michael	Y	100.00%	
94923	AA5	Halsted, Kelly	Y	100.00%	
00787	PSE 5	Hart, Thom	Y	100.00%	
94925	AA6	Hill, Kathy	Y	100.00%	
94914	AA4	Kappelman, Kanan	Y	100.00%	
94923	AA5	Kerr, Peggy	Y	100.00%	
90712	EO3	Kotval, Gail	Y	100.00%	
90712	EO3	Laurenzo, Mark	Y	100.00%	
94914	AA4	Mason, Lisa	Y	100.00%	
00787	PSE 5	Merrick, Karen	Y	100.00%	
94923	AA5	Mitchell, Martin	Y	100.00%	
94923	AA5	Weber, Bret	Y	100.00%	
94923	AA5	Williams, Allen	Y	100.00%	

DEFERRED TRAVEL WAIVER
EXECUTIVE COUNCIL
Out-Of-State Travel Waiver Justification

148B

This waiver justification is to be completed for every out-of-state trip requested between March 7 and June 30, 2011.
If more than one employee is traveling, a separate form must be completed for each person.
See the Executive Council Waiver for Out of State Travel Fact Sheet for details.

Please answer all of the questions listed below.

Number of People on Trip: VARIOUS

Name of Person Attending: VARIOUS Working Title: DEFERRED TRAVEL WAIVER

Department: ECONOMIC DEVELOPMENT Division/Bureau/Section: BUSINESS DEVELOPMENT

Will this trip require an overnight stay outside of Iowa? No: ☐ Yes: ☒ (If No, you do not need this waiver)

City (Cities) Traveling To: VARIOUS Dates of Travel: VARIED - thru 6-30-11

Funding Source: ☒ Appropriated State: 100 % ☐ Federal: % ☐ Other: % If Other, Specify:
(If the appropriated state funds is 0% - you do not need this waiver)

Total Projected Cost of Trip (Include Transportation, Mileage, Lodging, Meals, Registration, Parking, etc): VARIES

Does this Trip Require Executive Council Approval for Conference/Convention? No: ☐ Yes: ☒ SOME

If Yes, Have You Received Approval? No: ☒ Yes: ☐ If Yes, Date:

Reason for Travel Waiver (Select one)

☒ Fulfills statutorily required duties (Cite the specific statute) 15.101

☐ Has potential to bring cost savings or enhanced revenues to the state (Cite the specific program that will receive the cost savings or enhanced revenues and provide an estimate of the saving or revenues attributable to the travel)

☒ Has a benefit or potential benefit which significantly outweighs the potential cost. See the current Executive Council Fact Sheet for qualifying criteria and provide that information on the lines below.

THIS WAIVER REQUEST WILL ENHANCE THE ECONOMIC DEVELOPMENT OF THE STATE AND PROVIDE FOR INCREASED JOB CREATION BY ALLOWING CERTAIN MEMBERS OF THIS DIVISION TO TRAVEL AND MEET WITH BUSINESS CLIENTS FROM COMPANIES WANTING TO EXPAND OR RELOCATE JOB OPPORTUNITIES IN IOWA.

Department Director Signature [Signature] Date: 3-16-11

This form must be signed by a department head or agency director. Email a PDF of the form to executivecouncil@iowa.gov

**Additional information to assist you in completing this form.
See Fact Sheet for more complete information.**

- This waiver is required by HF45 from March 7 until June 30, 2011.
- If no overnight stay is required at a location out-of-state, the travel is considered incidental and no waiver form needs to be submitted.
- The Council meets each Monday at 10:00 a.m. Deadline for waiver is the previous Thursday at 12:00 noon.
- If your travel requires both Executive Council approval and the waiver justification due to a convention/conference, note that both processes must be completed separately. See Fact Sheet for further explanation.

Executive Council Approval

**APPROVED
Executive Council**

MAR 21 2011